**Greater Christchurch Spatial Plan Hearings Panel Terms of Reference**

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| Reporting to | Greater Christchurch Partnership Committee |
| Membership | * An Independent Chair of the Hearings Panel * One representative from Environment Canterbury * One representative from Christchurch City Council * One representative from Selwyn District Council * One representative from Waimakariri District Council * One representative on behalf of Mana whenua * One Central Government representative   The panel will have no provision for alternates |
| Quorum | A quorum shall consist of at least five Panel members including the Independent Chair. |
| Objective | To consider and make recommendations on the submissions  received to the Draft Greater Christchurch Spatial Plan |

**Context**

In 2022, an Urban Growth Partnership for Greater Christchurch was established – the Whakawhanake Kāinga Komiti. This partnership of central government, local government and mana whenua which is focused on advancing shared objectives related to affordable housing, emissions reduction, and creating liveable and resilient urban areas.

The first priority of the partnership is the development of the Greater Christchurch Spatial Plan. The purpose of the Greater Christchurch Spatial Plan is to:

* Set a desired urban form for a projected population of 700,000 (to 2051) and beyond that to 1 million people to ensure our urban form is future-proofed in the context of population growth and climate change.
* Deliver on the first priority of the Urban Growth Partnership for Greater Christchurch to develop a Spatial Plan to improve the coordination and alignment between central government, local government and mana whenua.
* Satisfy the requirements of the National Policy Statement on Urban Development for the Greater Christchurch Councils to jointly prepare a Future Development Strategy.

**Scope of Activity**

1. To consider all submissions received in respect of the Draft Greater Christchurch Spatial Plan, including oral and/or online presentations from submitters wishing to be heard
2. To receive an officers’ report (being the collective advice from the partner staff) in response to the matters raised through submissions.
3. Following the consideration of submissions, hearing from submitters, and receiving of an officers’ report the Panel will hold deliberations and make recommendations, in a written report, to the Greater Christchurch Partnership Committee on responses to submissions and changes to the Draft Greater Christchurch Spatial Plan as a result of the public consultation process.
4. The Independent Chair shall run the hearings, managing submitter presentation time, questions from the Panel and any procedural matters or communications.

**Power to Act**

1. Adopt and provide to submitters, appropriate procedures for hearing submissions and undertaking deliberations, including but not limited to determining appropriate:

a. Locations for the Panel to hear from submitters

b. Timings allocated to submitters wishing to be heard

c. Any grouping of submissions to assist consideration by the Panel.

1. To conduct meetings for the purpose of hearing and considering submissions made on the Draft Greater Christchurch Spatial Plan.
2. Following the consideration of submissions, hearing from submitters, and receiving of an officers’ report, the Panel will hold deliberations and make recommendations to the Greater Christchurch Partnership Committee in a written report on responses to submissions and changes to the Draft Greater Christchurch Spatial Plan as a result of the public consultation process.
3. The panel may seek legal advice from the Partnership’s legal counsel as necessary to assist deliberations and enable it to make recommendations.
4. In the event that considerations on any particular submission or issues are not unanimous then the majority view of the panel shall be reflected as the Panel’s recommendation. However, the dissenting view shall also be outlined in the recommendation report.

**Power to Recommend**

1. To make recommendations to the Greater Christchurch Partnership Committee on responses to submissions and changes to the Draft Greater Christchurch Spatial Plan as a result of the public consultation process.

**Discharge**

1. The Greater Christchurch Spatial Plan Hearings Panel will be discharged at the point the final Greater Christchurch Spatial Plan is adopted by the Greater Christchurch Partnership Committee Partners.

**Hearing Panel administrative support**

The Panel will be provided administrative and logistical support as appropriate in order to fulfil its function and terms of reference. Where this is not able to be provided by partner staff, external temporary resourcing will be provided.